

TECHNOLOGY MINUTES

June 5, 2017

Meeting started at 6:10 pm

Present: Jon Fehring, Cheryl Jaeger, Terry Strupp

Excused: , Melissa Smith,

Absent: Paul Rogers, Brenton Roskopf

Everyone read minutes from last month, made corrections and approved them.

New items:

Jon will get Cheryl the part numbers for HDMI cables-16ft. Jon will order cables now that a Amazon Gift card has been provided.

Computer Server Room – Air Conditioner is squeaking – this is the 2nd month.

Jon/Terry/Brenton should be made aware of staff changes, and also student information for email account setups.

Students by August 15.

Colleen will be not available after June 30th, who is her replacement? Paul was not present to address.

Melissa has the following concerns that need to be looked into:

The 5th grade SMARTboard will not turn on.

Kim from Religious Education will be research the Adobe Full product that we have and figure out how to make forms that can be filled out online. That information should be shared with all departments.

Our SMARTboard markers also continue to be ineffective.

We need to update to the current software. The license is paid for we will update on the workstations this summer.

Are we able to download the updated version of AdobeFlash?

Chrome no longer supports Adobe Flash - We will go through all machines in summer and update Flash and Shockwave this summer.

Old items:

Labeling all the ports in the church is almost complete. Recommendations on a length of wire to be used for wired devices? We will need to determine length per room and select a common length so that they can be used in multiple rooms.

Licensing for Cheryl's 5 new devices - status/motion to order. A PO is needed for this for CDW \$130 Quote # HZLM752.

New/ongoing business:

Monies allocate to be used by the end of the fiscal year was about \$31,000. The reason for this is that ½ of the monies for next years budget are to be used in this years budget.

New Items: Chromecast is still in testing by Brenton.

Paul will check into our ISP with regards to what it would take to get cable tv connection.

Our meeting ended at 6:50pm

Our next meeting is August 7th, 2017 @ 6:00pm

**St Peter Catholic School
School Advisory Committee Meeting
Wednesday, June 7, 2017**

Present: Dan Weber, Cindy Wolf, Nancy Dornacker, Eric Berglund, Cheryl Jaeger, Mary Yauck, Dennis Wolf and Jenny Zuern

Meeting called to order 6:38pm, Prayer and mission statement read, and May minutes approved

Teacher/Principal

- Still Interviewing for 4K teacher, two applicants interviewed did not accept position... waiting until all schools are out to draw from a bigger pool.
- School sign finished 6/7/17, Cross added, and Father Rick approved a flood light added to flag pole area to shine on new sign
- New Science books are in!
- Current enrollment for 2017-18 school year = 78 enrolled + 7 Verbal

Finance/Technology

- Budget approved extra \$10,000 on technology.
- 3K and Spanish/Health Rooms will get a SMART board
- Church Hall will get 3 or 4 new TVs
- New laptops/desktops in part of the 5 year plan rotation

Marketing

- Next Marketing Committee meeting on Monday, June 12th
- Reviewing parades – St. Lawrence and Allenton Fire Departments
- Polka mass planning for 6/25/17

SCRIP

Discussed rebate earned for 2016-17, compared to previous years & discussed how to drum up new customers...suggestion made to set up a table on Student Orientation Day & make it a part of the sign up process for parents...get them all set up with an account so they are ready to go when and if they want to buy SCRIP...also a good time to get face to face to explain how they can earn rebates.

Annual Fund - \$17,000

Golf Outing

Cheryl recruited a new family. Total of 8 committee members. Still no chair for the committee

St Peter Festival

- Volunteers still needed. Cheryl will contact last years' volunteers, keynotes for school parents and put a flyer in church bulletin.
- We may be getting 10 FREE cases of beer & 10 cases of beer @ half price. Because we did not purchase the 20 cases at full price, we cannot sell but will need to ask for a donation instead.

School Surveys

- Spoke in length about survey comments
- Competing against a great public school district seemed to be the most frequent comment made by those taking the survey.
- Continuing to look over survey to find top 3 strengths and priorities to work on.

Meeting adjourned around 8:40pm :) Next meeting Wednesday, August 2, 20

ST. PETER CONGREGATION
FINANCE COUNCIL
JUNE 13, 2017

The meeting opened with a prayer at 7:15. Members present: Fr. Rick, Rick Gundrum, Sherry Schaefer, Murph Hiller, Dick Heesen, Bob Sprinkman, Troy Zagel, Mike Duley and Rita Kuhaupt. Guests present: Ken Leeson and Ryan Bretz. The May minutes were reviewed and approved with a motion by Bob and a second by Dick. The May Financial Reports were reviewed and approved with a motion by Sherry and a second by Mike.

OLD BUSINESS:

CAPITAL CAMPAIGN / FURNISHINGS CAMPAIGN:

In July, the Construction Loan will be converted to a Locked-In Loan. Terms and rate will be locked in.

Ken Leeson presented information on the Furnishings Campaign. Donations have been coming in. Discussion was held on a donation received for the fire place. Since this project was included in the construction, the donation will be transferred to the Capital Campaign. The donor will be recognized. Landscaping, dumpster pad and fencing are also included in the construction. If we receive any donations, they will be added to the Capital Campaign. The Furnishings Campaign will end on June 30th. The cost of the stained-glass windows should come in under budget.

A new lap-top computer has been purchased to work with the lighting system in church. Hopefully this will solve the timing problem we have experienced. The Technology Committee will work on setting up the computer.

COUNCIL POSITIONS:

Rita will ask Donna to provide names of parishioners who have accounting, business and financial backgrounds. We will review and invite them to join the Finance Council.

NEW BUSINESS:

CEMETERY PROPOSALS:

The Cemetery Committee presented a new fee schedule for in-ground lots and Columbarium sites. Sherry made a motion to accept the new rates effective July 1, 2017. Murph seconded the motion. Motion carried.

PHONE SYSTEM:

Mike Kaczmarek has informed Fr. Rick that he will not be able to get parts for our current phone system. Mike recommends we replace the system. Fr. Rick has asked Mike to get information on what a new system would cost. Father also recommends checking with Catholic Purchasing for what they have available. Rita will check on the number of phones we have on campus.

CLARE HALL GARAGE:

Ken Leeson and Ryan Bretz present information on the cost of replacing the Clare Hall garage. The new 752 square feet garage would include second floor trusses for extra storage. Installation of hot and cold water, floor drain and gas vented heater (used heater from old kitchen) are included. Ryan hopes to complete the project before the start of school. The proposed single bid total including labor and materials is \$ 75,000.00. Donations of labor from parishioners will also be used.

After discussion, Bob made a motion to make a "special exemption" to accept this proposal without using our preferred policy of having several bids on parish projects. Murph made a motion to second the motion. Funds from this year's budget will be used for the project.

Respectfully submitted,

Rita Kuhaupt

Next meeting: Tuesday – July 11, 2017 – 7:15 - Clare Hall

St. Peter Catholic Church
Building and Grounds Committee

Minutes June 8, 2017

6:00 P.M

Opening

Meeting called to order at 6:00 PM by Ken Leeson

Members in attendance: Ken Leeson, Mark Tennes, Clayton Carroll, Dave Wolbrink, Bob Sprinkman, and Tony Haddad. Father Rick joined us around 7:30 p.m.

Absent were Ryan Bretz and Darrell Wiedmeyer.

Originally unscheduled meeting to discuss needed storage space:

Review Ryan Bretz bid to build new garage on east end of Clare Hall: Ryan Bretz submitted a bid along with associated drawings on June 8, 2017 to tear down our current undersized garage on the east end of Clare Hall and replace it with a two car garage with an upper storage area. **Our committee met to discussed Ryan's bid** in detail and offered just a few amendments to the proposal. Mark Tennes made a motion to accept all recommended changed to Ryan's proposal and Dave Wolbrink seconded the motion. The motion carried.

Ken Leeson submitted the recommended changes to Ryan so that he can amend the proposal and have it ready for next Tuesday's presentation to the Finance Council.

Large church parking lot light: Mark Tennes has completed the installation of the light in the large church parking lot. Mark also replaced the old style light above the front Clare Hall entrance door, and Mark also added a second light to the school flag pole light and pointed it towards the new school sign to better display our new sign. Looks good Mark (Father suggestion; a good one).

Dumpster location: The concrete pad to be used to relocate the dumpsters has been completed. Ryan will install the fencing to be determined at a later date.

Landscaping around church: All landscaping around the church has been completed.

Required Signage for church: Tony is chairing our signage committee for the required inside and outside signs for our new church building. Tony's committee is very close to choosing a supplier and the costs are in and are being reviewed. The cost for all signs will come in somewhere around \$5,000.

(2)

New Cemetery: Maury Strupp took care of re-staining the large wooden cross (crucifix) in the new cemetery. It really looks great. Maury also had a new "Cemetery Rules" **sign** made and he installed it a week ago. The new sign can be easily read while entering the cemetery in your car, so no more excuses from our cemetery plot owners. Maury paid for the improvements. **Thanks Maury!**

Father Rick closed the meeting with a prayer at 8:15 P.M

Respectfully submitted,

Ken Leeson

Next Meeting is scheduled for Thursday, September 7, 2017

Minutes for May 18, 2017 Meeting

Endowment Fund Advisory Committee Meeting

The meeting started at 6:30pm. Members present: Marvin 'Murph' Hiller, Cheryl Korineks, Susan Rank, John Gehring, Jerry Schuh, and Jon Fehring. Ron Awe, Lisa Schmidt, & Ginny Ripple were excused. Fr. Rick came later.

- **Opening Prayer.**

Murph led the Committee in the opening prayer.

- **Mission Statement.**

The Committee read the Mission Statement.

- **Welcome Guests and New Team Members.**

There were none.

- **Review of Endowment Fund Investments (Dan Kern, Robert Baird).**

Dan gave a report. The markets have been fairly strong, but now are a little sideways. The headlines from Washington have a marked effect on the market. In looking forward, he still feels we are looking at a bull market. There are two (2) accounts that make up the Endowment Fund. ALIGN Strategic Portfolio – Growth with Income, and ALIGN Tactical Portfolio-Tactical Allocation. This last one was started in January. These accounts are constantly being monitored so nothing stagnates. If the funds that have been invested are not growing or working, changes will be made to the portfolio. The Endowment Account Value through 5/17/2017 is \$385,439.39.

- **Approval of Minutes from the March 17, 2017 Meeting.**

The minutes from the March 17, 2017 meeting were reviewed. Jon Fehring made a motion to approve the minutes as written. Cheryl Korineks seconded the motion. The minutes were approved.

- **New Business**

Succession Planning

- **Transfer of Literature responsibilities (LaRoy/App)**
- **Other discussion on this topic (all)**

- **Status of Volunteers (All Committee Discussion)**

Ron Awe will be taking over the literature responsibilities. Murph will check with Donna on the amount of literature there still is with the old church pictured on it.

Murph will also check with Lisa as to whether or not she has decided to stay on the Endowment Committee.

As for the chairperson position, Murph will stay on until someone already on the Committee volunteers to take over or until someone new can be found. We still need to contact people to find interested persons. There is the possibility that we will put something in the bulletin.

Fr. Rick will contact Dan Weber, Jerry will contact Andy Strupp and John will contact Mike Kuepper. They will be invited to the September 19, 2017 meeting.

The discussion then turned to the Heritage Dinner. Some of the items that were discussed at the last meeting were discussed with Fr. Rick. It was decided that this item will be on the September agenda. Possibly calls will be made to the members of the Heritage Society asking what they would like as far as where to have the dinner, when (day vs evening) and how it should be done (restaurant vs catering or pot luck).

- **Next meeting date (9/21/2017)**

The next meeting will be September 21, 2017. We do not meet during the summer.

- **Any other business.**

There was none.

- **Prayer to Close Meeting.**

Fr. Rick said a prayer to close the meeting. The meeting ended at 7:35pm.

Respectfully submitted by: Susan Rank

DRAFT